

POSITION DESCRIPTION

Occupational Therapist

Focus Ability Group | NDIS Provider | Perth, Western Australia

Position Details

Position Title	Occupational Therapist
Location	Perth Metropolitan Area, Western Australia
Employment Type	Full-Time, Part-Time, Casual or Contract
Pay Rate	[Insert Pay Rate] per hour (dependent on qualifications, experience, availability and responsibilities). Note: the NDIS price limit for Occupational Therapy capacity building supports is currently up to \$193.99 per hour (metro) under the 2025–26 NDIS Pricing Arrangements and Price Limits.
Reports To	[Clinical Lead / Allied Health Manager]
Direct Reports	None (may provide clinical mentoring to Occupational Therapy Assistants and Support Workers, not formal line management)

About Focus Ability Group

Focus Ability Group is an NDIS provider committed to delivering high-quality, person-focused support services that empower people with disability to live meaningful, independent and connected lives.

We support participants across a variety of settings, including:

Supported Independent Living (SIL)	Individualised Living Options (ILO)	Community Access	Capacity Building
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As an Occupational Therapist, you will play a key role in assessing participant needs, developing evidence-based therapy plans, and supporting the broader team to deliver capable, compliant and person-centred care.

About the Role

This is a clinical, participant-facing position suited to qualified Occupational Therapists who are passionate about delivering exceptional, evidence-based outcomes and building the capacity of the people they support.

The Occupational Therapist is responsible for conducting assessments, developing and implementing individualised therapy and intervention plans, recommending assistive technology and home modifications, contributing to Behaviour Support Plans, and ensuring services are delivered in accordance with organisational policies, AHPRA standards and NDIS Practice Standards.

Key Responsibilities

Participant Support (Clinical)

- Conduct comprehensive OT assessments, including functional, sensory, cognitive and home/environmental assessments
- Develop individualised therapy and intervention plans aligned with participant goals
- Deliver direct therapy sessions, both individual and group-based
- Recommend and prescribe assistive technology (AT) and equipment
- Conduct home, vehicle and workplace modification assessments
- Support participants to build life skills, function and independence
- Monitor and review progress against NDIS plan goals

Complex Support Needs

Provide skilled, informed therapy to participants living with:

Autism Spectrum Disorder (ASD)
Intellectual Disabilities
Acquired Brain Injury (ABI)
Cerebral Palsy (CP)
Physical Disabilities
Psychosocial Disabilities
Mental Health Conditions
Behaviours of Concern

Specialised & High Intensity Clinical Supports

Note: The below supports are only to be delivered where the Occupational Therapist has the relevant training, clinical competency and scope of practice, in line with AHPRA requirements and NDIS High Intensity Support Skills Descriptors.
Seating and postural management assessments
Complex assistive technology prescription
Manual handling, hoist and transfer assessments
Mealtime management assessments (in consultation with Speech Pathology, where required)
Home and vehicle modification design and recommendations
Sensory processing assessments and interventions

Leadership & Clinical Guidance Responsibilities

- Mentor and provide clinical guidance to Occupational Therapy Assistants and Support Workers
- Assist with induction and training of new staff on therapy and support plans
- Provide expert input into Behaviour Support Plans in collaboration with Positive Behaviour Support Practitioners
- Promote evidence-based practice and clinical quality standards
- Contribute to clinical governance and continuous improvement initiatives
- Support effective communication between multidisciplinary stakeholders and support teams

Documentation & Compliance

- Complete comprehensive OT assessment and recommendation reports
- Write and update individualised therapy and intervention plans
- Complete NDIS-compliant progress reports and plan reviews
- Complete incident reports and investigations when required
- Maintain participant clinical records accurately, in line with AHPRA and NDIS Practice Standards
- Record and report on progress towards participant goals
- Follow NDIS Practice Standards, Code of Conduct and organisational policies
- Support audit-ready documentation practices

Stakeholder Engagement

- Liaise with participants, families and guardians
- Work collaboratively with Support Coordinators and Local Area Coordinators
- Liaise with Positive Behaviour Support Practitioners
- Work alongside other Allied Health professionals (Physiotherapists, Speech Pathologists, Psychologists)
- Liaise with equipment suppliers and assistive technology assessors
- Maintain professional relationships with all stakeholders

Documentation Proficiency Expectations

Given the compliance-focused nature of this role, applicants should be confident and competent across the following core documentation tasks:

Core Documentation Task	Expected Proficiency
Writing assessment reports	Proficient / Advanced
Therapy and intervention plans	Proficient / Advanced
NDIS progress reports & plan reviews	Proficient / Advanced
Incident reports	Proficient / Advanced
Assistive technology / equipment recommendation reports	Proficient / Advanced
Risk assessments	Proficient / Advanced
Goal tracking	Proficient / Advanced

Selection Criteria

Essential

- Bachelor's or Master's degree in Occupational Therapy
- Current AHPRA registration as an Occupational Therapist (or eligibility for registration)
- Minimum 2 years' post-registration clinical experience, including working with complex support needs (new graduates with strong placements welcome to apply)
- Demonstrated experience conducting assessments and developing therapy plans for people with disability
- Sound understanding of NDIS Practice Standards and the NDIS Code of Conduct
- Experience contributing to Behaviour Support Plans
- Current Working with Vulnerable People / NDIS Worker Screening Check (or willingness to obtain)
- Current First Aid and CPR certification (or willingness to obtain)
- Professional indemnity insurance (or willingness to obtain)
- Valid driver's licence and access to a reliable, insured vehicle
- Right to work in Australia

Desirable

- Experience with assistive technology prescription and home modifications
- Experience working within regulated restrictive practice environments
- Familiarity with client management systems (e.g. CareMaster, ShiftCare, Lumary, Brevity)
- Experience with seating and postural management, sensory processing, or complex mealtime assessments
- Experience providing clinical supervision to OT students or allied health assistants

How to Apply

Send your resume, and a Cover Letter to admin@focusabilitygroup.com.

Note: For shortlisted applicants: A structured screening questionnaire covering experience, availability, and situational scenarios will be provided separately, prior to any invitation of interviews, as part of the application process.